

UNC-CHAPEL HILL
SCHOOL OF MEDIA AND JOURNALISM

Second Major Request

Students in the School of Media and Journalism who wish to complete a second major in the College of Arts & Sciences must be aware of the following policies and rules:

- Bring the attached forms to Student Records and Registration in Carroll Hall (next to the Dean's suite). Any of the advisors will help you go over these policies and fill out the forms, including endorsing them for you (which must be taken care of before you meet with Academic Advising).
- Schedule an Academic Advising appointment with an advisor in the College of Arts & Sciences by using Academic Advising's online appointment calendar at <http://advising.unc.edu/>. Bring the forms endorsing the second major with you and any other documentation to the appointment. The advisor will prepare an academic worksheet for your second major and review all general education and second major requirements with you to make sure that you can finish the second major within the prescribed time.
- The College of Arts & Sciences will notify you when the request is approved or denied. It is important to know that if you double major, you must complete both majors within eight semesters. **You are encouraged to see an Arts & Sciences advisor every semester to make sure you comply with your second major requirements and that you make satisfactory progress toward graduation.**

Student Confirmation of Rules about Second Majors

1. **By seeking a second major in the College of Arts & Sciences, I acknowledge that I must abide by all requirements of the College of Arts & Sciences for a major in one of its Departments. I acknowledge that I must choose courses from the approved lists and that I may not take the courses under the Pass/D+/D/Fail option. I intend to complete both my majors within eight semesters. I will continue to see an Arts & Sciences advisor every semester to make sure I comply with these requirements.**
2. I acknowledge that this will be a second major, not a second undergraduate degree.

(Printed Name)

(Signature)

(Date)

UNC-CHAPEL HILL
SCHOOL OF MEDIA AND JOURNALISM
Second Major Request

DATE: _____

TO: Associate Dean Lee May
The College of Arts and Sciences
Campus Box 3110

FROM: Charlie Tuggle, Senior Associate Dean for Undergraduate Studies

RE: Second Major Request

_____, a student in the School of
(Name and PID)

Media and Journalism, requests permission to complete a second major in:

He/she is in the _____th semester and will be a candidate for the B.A. in Media and Journalism in:

(Semester and Year)

He/she has acknowledged that he/she must fulfill all requirements for the College of Arts and Sciences.

Required Media and Journalism hours remaining: _____

I endorse this request, _____
Senior Associate Dean for Undergraduate Studies / date

Student's local address: _____

Student's email address: _____